

MANAGEMENT POLICIES - Season 2008-2009

2009-2010

2	ENTRY FEE, SUBSCRIPTION, DEPOSIT	
H	No additional policies.	No additional policies.
		<u>Failure to communicate 30 days from the original correspondence shall result in the fixtures for the defaulting club being postponed and all fixtures during the period of 30 days to resolution will be awarded in accordance with Rule 10.</u>
I	No additional policies.	No additional policies.
		<u>Teams that repeatedly infringe the same rules will be penalised. At each infringement, the Club is informed of the transgression. In the event of 5 warnings being sent regarding a team infringing the same rule, then the team will be deducted a single point from their League total. Each alternative subsequent infringement shall result in an additional point being deducted. This punishment has been levied in an attempt to reduce the workload of the Management Committee in dealing with repeat offences, while maintaining fines at a reasonable level for Clubs. The points deduction is in addition to the financial penalties applied for each transgression.</u>
M		<u>No additional policies</u>
N		<u>No additional policies</u>
7	AGREEMENT TO BE SIGNED	
C	This new rule will not be applied for the start of the season 2008/9, but will be expected to be provided for each subsequent season. The form A2 shall include this form, but if this is submitted without the manager's signature, then the separate compliance form shall be downloaded from the web-site.	This new rule will not be applied for the start of the season 2008/9, but will be expected to be provided for each subsequent season. The form A2 shall include this form, but if this is submitted without the manager's signature, then the separate compliance form shall be downloaded from the web-site.
		<u>The form A2 must be signed by the relevant manager(s). If, at the time of entry the details of the manager are not known, then the forms must be filled out in the name and details of the Chairman of the club, with the Chairman and Secretary details being included on the form.</u>
		<u>In the event of a change of manager at any point in the season, then a new A2 form shall be submitted to the League Secretary within 14 days of appointment. In the event that the Competition is made aware of a change of manager, then the Competition Secretary will send out an A2 form, which must be returned within 14 days of receipt.</u>
8	QUALIFICATION OF PLAYERS	
B	Such proof must accompany the new player's registration form but PLEASE do not staple these to the Registration Form. Registration forms, together with any proof of age documents, MUST NOT BE SENT BY REGISTERED, RECORDED OR SPECIAL DELIVERY MAIL. Should Clubs want to be absolutely certain of delivery, these should be delivered by hand. Correct postage must also be attached to envelopes. Any items not correctly stamped will be held at the local Sorting Office. New players are those who are registering who have not previously been registered with the Competition and those who were previously registered with the Competition but whose original registration was dated more than two years prior to the date of the current registration.	Such proof must accompany the new player's registration form but PLEASE do not staple these to the Registration Form. Registration forms, together with any proof of age documents, MUST NOT BE SENT BY REGISTERED, RECORDED OR SPECIAL DELIVERY MAIL. Should Clubs want to be absolutely certain of delivery, these should be delivered by hand. Correct postage must also be attached to envelopes. Any items not correctly stamped will <u>may</u> be held at the local Sorting Office <u>or be dealt with in accordance with Rule 5(N).</u> <u>In the event of submission of player registration forms, it cannot be assumed that these documents will be collected within 14 days of submission.</u> New players are those who are registering who have not previously been registered with the Competition and those who were previously registered with the Competition

		but whose original registration was dated more than two years prior to the date of the current registration.
		<p><u>The non-defaulting team may elect to play the fixture as a competitive fixture. In this event, the team may elect to carry out a proof of registration by asking the individual players for their information, which shall be included on their match form for return to the Registration Secretary only.</u></p> <p><u>The players can be asked for any one element of the following information:-</u></p> <ul style="list-style-type: none"> • <u>Date of birth</u> • <u>Postcode</u> • <u>First line of address.</u> <p><u>The match return form shall be clearly labelled that the registration check had to take place.</u></p>
E	Forms may only be used for the current season only and must be the correct form for that season (not from the preceding or subsequent season).	
		<p><u>The fee for each player registration shall be set against the registration document, forming part of the Form B entry and affiliation fee. The number of player registrations covered by the Registration fee has been set at 10 per team for mini-soccer and 15 per all other teams. In the event of a club exceeding this number of player registrations, the funds shall be transferred from the Fines Deposit. In the event of the number of registrations not reaching this number, then the balance shall be transferred into the Fines Deposit account.</u></p>
S		<u>The rule has been included by the Management Committee in an attempt to reward teams for the early return of registration forms.</u>
9	CLUB COLOURS. CLUB NAME	
	No additional policies.	No additional policies.
A		<p><u>The Management Committee has decided that the shirts MUST be numbered if they include a sponsors mark.</u></p> <p><u>If shirts are not numbered, then un-numbered shirts would be acceptable, but is not preferred.</u></p>
B		<u>No additional policies.</u>
10	PLAYING SEASON. CONDITIONS OF PLAY. TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES.	
E	This Rule was introduced in order to ensure that as many games as possible take place and football is provided for as many players as possible. Any side likely to play a fixture with a reduced number of players should contact their opponents at the earliest opportunity so that they can ensure that players are aware that they may not all get a game in order to ensure that the Rule can be applied.	
		<p><u>This rule should ensure that the line-ups remain even. The number of players on the pitch should be maintained at a difference of 2, unless arising from disciplinary action during the normal course of the game.</u></p> <p><u>However, the non-defaulting team may be able to utilise all of their additional players as extra substitutes (up to 14 players per team).</u></p>
F	The reporting of the kick-off times for Mini-Soccer Alliance fixtures is not necessary, unless specifically requested by the Mini-Soccer Alliance Fixtures Secretary prior to the game. This would normally only be for games at the end of the relevant competition.	The reporting of the kick-off times for Mini-Soccer Alliance fixtures is not necessary, unless specifically requested by the Mini-Soccer Alliance Fixtures Secretary prior to the game. This would normally only be for games at the end of the relevant competition.

On the match day it is the sole responsibility of the Home Club to assess ground conditions, to use sound judgement as far as the seasonal weather conditions are concerned. Should the decision be so conclusive as to immediately warrant the match being called off THEN THE HOME TEAM MANAGER'S FIRST RESPONSIBILITY IS TO CONTACT THE VISITING TEAM. However, should the ground or weather conditions justify a delay before a final decision is taken, then as a matter of common courtesy, the visiting Manager should be informed accordingly. In the event of a game being called off prior to the day of the fixture then the Home team should offer the hosting of the game to the opposition, unless the reverse fixture has already been played. It is the responsibility of the Managers to play the game if at all possible. (A Manager should in all cases, act as he/she would wish others to act towards him/her, if the roles were reversed.)

In the event of a match being postponed then the FIXTURES SECRETARY must be informed as soon as possible and NO LATER than 2 p.m. on the day of a weekend match or 7 p.m. for an evening match.

Any postponements due to adverse weather must be advised to the opposition no later than 30 minutes prior to the anticipated departure of the AWAY team to the match. Where matches are not fulfilled in any other circumstances by the Away team and the Home team are advised after 8 p.m. of the Friday preceding the match, then the Away team will pay all incurred match expenses.

In the event of a team not fulfilling a fixture(s) due to being reduced by ILLNESS and/or INJURY to less than nine registered players, then the Team Manager concerned must supply the FIXTURES SECRETARY with written evidence from the Parent/Guardian of EVERY REGISTERED PLAYER NOT AVAILABLE within as defined herein. Form letters will not be accepted. Teams that do not travel, despite having only nine players will be fined an additional £5 on top of the fines below for not playing their fixtures. Teams with boys on holiday are therefore now required to give ONE MONTH'S NOTICE if they are requesting a cancellation. A suspended player is deemed to be available irrespective of illness or injury.

In the event of a game being cancelled, unless sufficient letters are provided, the team in default shall be fined up to £100 and the points or tie shall be awarded to their opponents. In the event of the non-defaulting Club still wishing to play the fixture, they must also register the fact with FIXTURES SECRETARY no later than 7 days after the original game. If time allows, at the discretion, of the FIXTURES SECRETARY, then the game shall be played in its entirety as the original fixture.

The fines shall stand but any awarded points from the game not being played shall be withdrawn, on the morning before the re-scheduled game.

The severity of the fine is to act as a deterrent. Fines will be levied as follows:

- First offence = up to £30.
- Second offence = up to £40.
- Third offence = up to £60.
- Fourth offence = up to £80.
- Fifth offence = up to £100.
- Subsequent offences = up to £100 each.

Where a team postpone two or more matches for any other reason other than weather, the Management Committee may ask the Team Manager and Club

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In the event of a match being postponed then the FIXTURES SECRETARY must be informed as soon as possible and NO LATER than 2 p.m. on the day of a weekend match or 7 p.m. for an evening match.

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In the event of a team not fulfilling a fixture(s) due to being reduced by ILLNESS and/or INJURY to less than ~~nine~~ **eleven** registered players, then the Team Manager concerned must supply the FIXTURES SECRETARY with written evidence from the Parent/Guardian of EVERY REGISTERED PLAYER NOT AVAILABLE within as defined herein. Form letters will not be accepted. Teams that do not travel, despite having only nine players will be fined an additional £5 on top of the fines below for not playing their fixtures. **Irrespective of this ruling, teams with seven (or more) players available are expected to play the fixture.** Teams with boys on holiday are therefore now required to give ONE MONTH'S NOTICE if they are requesting a cancellation. A suspended player is deemed to be available irrespective of illness or injury.

In the event of a game being cancelled, unless sufficient letters are provided, the team in default shall be fined up to £100 and the points or tie shall be awarded to their opponents. In the event of the non-defaulting Club still wishing to play the fixture, they must also register the fact with FIXTURES SECRETARY no later than 7 days after the original game. If time allows, at the discretion, of the FIXTURES SECRETARY, then the game shall be played in its entirety as the original fixture. The fines shall stand but any awarded points from the game not being played shall be withdrawn, on the morning before the re-scheduled game.

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	<p>Officials to a meeting to discuss the circumstances.</p> <p>The practice of teams not fulfilling fixtures and offering the game to their opponents will not be permitted. Teams adopting this attitude will be assumed to have withdrawn from the Competition and will be fined accordingly, which may also include the calling of a Special General Meeting to ratify the decision by the membership (Rule 17 refers).</p> <p>In the event of a Club having one pitch playable but others unfit for play then the Club shall report the matter to the FIXTURES SECRETARY. At all times, any COUNTY game shall prevail over any League fixture but all League Knock-out Cup games should be played in preference to League fixtures. In the event of only League fixtures taking place, the FIXTURES SECRETARY will determine which games are to be re-arranged or postponed.</p> <p>In the event that the League organises non-competitive matches, for any reason, that are regarded as "friendlies", the partaking teams shall be required to act in accordance with the reporting of results and shall NOT be able to play the fixtures unless all necessary paperwork is provided as for a standard match, albeit that the fine for postponing a game shall be levied in the maximum amount of half of the competitive fixture fine.</p>	<p>- Subsequent offences = up to £100 each.</p> <p>Where a team postpone two or more matches for any other reason other than weather, the Management Committee may ask the Team Manager and Club Officials to a meeting to discuss the circumstances.</p> <p>The practice of teams not fulfilling fixtures and offering the game to their opponents will not be permitted. Teams adopting this attitude will be assumed to have withdrawn from the Competition and will be fined accordingly, which may also include the calling of a Special General Meeting to ratify the decision by the membership (Rule 17 refers).</p> <p>In the event of a Club having one pitch playable but others unfit for play then the Club shall report the matter to the FIXTURES SECRETARY. At all times, any COUNTY game shall prevail over any League fixture but all League Knock-out Cup games should be played in preference to League fixtures. In the event of only League fixtures taking place, the FIXTURES SECRETARY will determine which games are to be re-arranged or postponed.</p> <p>In the event that the League organises non-competitive matches, for any reason, that are regarded as "friendlies", the partaking teams shall be required to act in accordance with the reporting of results and shall NOT be able to play the fixtures unless all necessary paperwork is provided as for a standard match, albeit that the fine for postponing a game shall be levied in the maximum amount of half of the competitive fixture fine.</p>
J		<u>No additional policies.</u>
11	REPORTING RESULTS	
C		<u>In the event of both teams and the referee agreeing any special circumstances relating to the fixture, such as playing for a reduced duration or both teams agreeing to play a limited number of substitutions, etc, then the agreement should be stated at the bottom of the comments box in the referee sheet prior to separation of the match pad, so that the facts are recorded on each sheet.</u>
	<p>Each team shall be responsible for providing a suitably stocked first aid kit at each match and training session.</p> <p>The manager or first aider shall be responsible for entering the field of play carrying the first aid kit with them. It is not acceptable to enter the field of play with only a bottle of water and is completely inappropriate to enter without any equipment at all.</p>	
A	<p>The REFEREES SECRETARY shall be responsible for appointing Referees for all Cup Semi-Finals and all officials for Finals of whatever nature.</p> <p>The REFEREES SECRETARY shall appoint Referees to League matches wherever possible and any such appointment made, automatically takes precedence over any prior Club arrangements. In the event of none being appointed then the home team shall be responsible for supplying a qualified Referee. Such appointments will be shown on the web-site no later than the Thursday prior to the weekend fixture.</p> <p>The appointed Referee should be contacted by the home team at the earliest opportunity but no later than 2 days prior to the game in order to confirm arrangements. In the event of the game being cancelled then the home Club must inform both the Referee and the REFEREES SECRETARY - failure to do so will result in a £5 fine. If a Club has been unable to contact an appointed referee by the</p>	

	requisite time before the game, this must be reported to the REFEREES SECRETARY by the referee.	
		<u>The modification was brought in as too many teams were failing to contact appointed referees. This will also assist with the retention of referees in our League.</u>
14	CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB	
A	No additional policies.	
B	No additional policies.	No additional policies.
		<u>In the event of the withdrawal taking place prior to the publication of the fixtures, then the fine is £0.</u> <u>In the event of the withdrawal taking place after publication and up to the fourth week of the playing season, then the fine is £75.</u> <u>In the event of the withdrawal taking place after the fourth week-end and up to the New Year of the playing season, then the fine is £60.</u> <u>In the event of the withdrawal taking place after the New Year of the playing season, then the fine is £45.</u>
B	No additional policies.	
C	No additional policies.	<u>No teams shall be designated "A", "B", etc., or "1st", "2nd" etc., or use any other word(s) that may indicate a difference in standard. Squad sizes per team will be no greater than double the team size for their respective age range. To ensure equality, the Mini-Soccer Alliance Fixture Secretary will compare all teams results, minimum of 6 games per team, awarding 3 points for a win and 1 for a draw. Teams shall not be considered equal, within their Club, if the difference in the teams points is 35% or more of the total points obtainable and in such cases Clubs will be notified and instructed to carry out remedial action. Failure to carry out remedial action will result in a fine of up to £20 and may include recommendation to the Management Committee that potential action should be taken as detailed in Rule 17.</u>
D	No additional policies.	
E	Maximum Squad at Fixture: U7's to U9's = 12, U10's and U11's = 14.	
F	No teams shall be designated "A", "B", etc., or "1st", "2nd" etc., or use any other word(s) that may indicate a difference in standard. Squad sizes per team will be no greater than double the team size for their respective age range. To ensure equality, the Mini-Soccer Alliance Fixture Secretary will compare all teams results, minimum of 6 games per team, awarding 3 points for a win and 1 for a draw. Teams shall not be considered equal, within their Club, if the difference in the teams points is 35% or more of the total points obtainable and in such cases Clubs will be notified and instructed to carry out remedial action. Failure to carry out remedial action will result in a fine of up to £20 and may include recommendation to the Management Committee that potential action should be taken as detailed in Rule 17.	No teams shall be designated "A", "B", etc., or "1st", "2nd" etc., or use any other word(s) that may indicate a difference in standard. Squad sizes per team will be no greater than double the team size for their respective age range. To ensure equality, the Mini-Soccer Alliance Fixture Secretary will compare all teams results, minimum of 6 games per team, awarding 3 points for a win and 1 for a draw. Teams shall not be considered equal, within their Club, if the difference in the teams points is 35% or more of the total points obtainable and in such cases Clubs will be notified and instructed to carry out remedial action. Failure to carry out remedial action will result in a fine of up to £20 and may include recommendation to the Management Committee that potential action should be taken as detailed in Rule 17.
		<u>The designation of teams playing within the Premier division may be designated "A", "B" or use any other determination as they see fit. Each team from a single club shall operate independently of any other teams from the same club in the relevant age group. Players within the Mini-Soccer Premier Division are not eligible for the alternative age group unless they are transferred.</u>

